



All Stars Clubs CIC

Child Protection Policy - March 2026 - 2027

Policy Updated On: 1st March 2026 By: Janine Keppy



ALL STARS CLUBS CIC

This policy applies to all staff, volunteers and anyone working in connection with All Stars Youth Club.

The purpose of this policy is to:

- Protect children and young people using All Stars Youth Club's services.
- Ensure staff and volunteers are provided with understanding and knowledge of safeguarding and child protection.

All Stars recognizes that abuse can take many forms, whether it be physical abuse, emotional abuse, sexual abuse or neglect. All Stars is committed to practices which protect children from harm. All staff, volunteers and anyone working in connection with All Stars accept and recognise their responsibilities to develop awareness of the issues which cause children harm.

All Stars Youth Club believes that no child or young person should ever experience abuse of any kind, and believes that:

- The welfare of the child/ young person is paramount, as stated in the Children Act 1989.
- All children, whatever their age, culture, disability, gender, language, racial origin, religious beliefs and/or sexual identity have the right to protection from abuse.
- Some children and young people may be additionally vulnerable from previous experiences, communication needs, their level of dependency or other issues.
- Working in partnership with children, young people, parents, carers and other agencies is essential in order to promote their welfare.
- All suspicions and allegations of abuse should be taken seriously and responded to swiftly and appropriately.
- All staff, volunteers and members of All Stars should be clear on how to respond appropriately.

All Stars will ensure that:

- All children will be treated equally and with respect and dignity.
- The duty of care to children will always be put first.
- Adopting child protection and safeguarding practices through procedures.
- Bullying will not be accepted or condoned, therefore creating and maintaining an anti-bullying environment.
- All adults shall provide a positive role model for interacting with others.
- Action will be taken to cease any inappropriate verbal or physical conduct.
- Appointing a designated Child Protection / Safeguarding Officer.
- Recruiting staff and volunteers safely, ensuring all relevant checks are undertaken.
- All Stars will ensure confidentiality to protect the rights of its members, including the secure handling, storage and disposal of any sensitive information such as criminal record disclosures.
- It will remain up-to-date with health and safety legislation.
- It will stay informed of changes in legislation and policies for the protection of children.
It will undertake relevant development and training.
- Ensuring an effective complaints procedure is in place.
- It will maintain a register of every child involved with All Stars and will retain a contact name and number for emergencies.

All Stars has a dedicated Child Protection Officer, who oversees ensuring that the Child Protection policy and procedures are adhered to. That person's name is and he/she can be contacted on.

This policy will be regularly monitored by the committee of All Stars and will be subject to annual review.

Legal Framework

This policy has been created in accordance with specific law and guidance that seeks to protect children and young people, namely:

- Children Act 1989
- Children Act 2004
- United Convention of the Rights of the Child 1991
- Data Protection Act 1998
- Human Rights Act 1998
- Sexual Offences Act 2003
- Safeguarding Vulnerable Groups Act 2006
- Protection of Freedom Act 2012
- Children and Families Act 2014
- Special Educational Needs and Disability (SEND) code of practice 0-25 years
- Statutory guidance for organisations working with and supporting children and young people who have special educational needs or disabilities, HM Government 2014.

Self Assessment Resource Tool

- Information sharing: Advice for practitioners providing safeguarding services to children, young people, parents and carers, HM Government 2015.
- Working together in order to safeguard children and young people: a guide to inter-agency working to safeguard and promote the welfare of children, HM Government 2018.

This policy ought to be read in conjunction with the subsequent policies and procedures:

- Role of the designated Safeguarding Officer (Appendix a)
- Dealing with disclosures and concerns
- Managing allegations against staff members
- Recording and information sharing
- E-safety
- Anti-bullying
- Complaints
- Health & safety
- Quality assurance

Suspicion of Abuse:

- If you witness or suspect the abuse of a child whilst in the care of All Stars, kindly inform the individual responsible for child protection. If you suspect the individual responsible for child protection is the source of the problem, you should convey your concerns to the Chairperson.
- Kindly make a record for your own reference of what you witnessed and your response, in case further action is required involving you.
- If a serious allegation is made against any member of the group, that individual will be suspended immediately until the investigation is concluded. The individual will be excluded from the venue and will not have any unsupervised contact with any other children/ young people attending All Stars.

Disclosure of abuse:

If a child discloses abuse to you, there are several steps you can take.

- Remain composed and in control, but do not hesitate to take action.

- **Listen attentively** to the child. Refrain from expressing your own views on the matter. A reaction of shock or disbelief could cause the child to withdraw, retract or cease speaking. Ask questions for clarification only, don't ask questions that suggest a particular answer.
- **Assure them** they have done the right thing. Reassurance can have a significant impact on the child who may have been concealing the secret. Don't promise to keep it secret, use the first opportunity you have to share the information with the person with responsibility for Child Protection.
- **Reassure the child** that 'they did the right thing' in telling someone.
- **Don't talk to the alleged abuser.** Confronting the alleged abuser about what the child has told you could make the situation a lot worse for the child.
- **Explain what** you will do next. If age-appropriate, explain to the child that you must report the abuse to someone who can provide assistance. Make it clear to the child that you shall need to share this information with others. Make it clear that you shall only tell the people who need to know and who should be able to help.
- **Do not delay reporting the abuse. The sooner the abuse is reported after the child's disclosure, the better. Report as soon as possible so the details remain fresh in your mind and prompt action can be taken.**

Recording

- It is crucial to make notes on what the child said to you, endeavouring to maintain accuracy.
- In all situations, including those where the cause of concern arises from a confidential disclosure, the details of an allegation or reported incident shall be recorded, irrespective of whether the concerns have been shared with the statutory child protection agency.
- An accurate note shall be made of the date and time of the incident or disclosure, the parties involved, what was said or done and by whom, any action taken to investigate the matter, any further action taken e. Suspension of an individual, where relevant the reasons why the matter was not referred to a statutory agency, and the name of the persons reporting and to whom it was reported.
- The record shall be stored securely and shared only with those who need to know about the incident or allegation.
- In order to report the disclosure to social care, a MASH (Multi-agency Safeguarding Hub) referral should be completed as soon as possible.
- If the child or young person is in immediate danger, contact the police.

Partners and additional contacts to support the child welfare officer are –

Essential Contacts

In an emergency, or if there is a real and present risk of imminent danger or further harm, call 999 immediately.

Local Contacts: Dudley

Multi-Agency Safeguarding Hub	0300 555 0050	0300 555 8574
Designated Officer (DO)	Mon – Fri	Emergency Duty Team
Key Dudley contact for concerns relating to a child	9am – 5pm	

Local Police Child Protection Teams	0121 626 8165 Police Family Protection Unit 0845 113 5000 West Midlands Police	01384 456111 Out of hours Social Services can be contacted via the Hospital switchboard
Designated Adult Safeguarding Manager (DASM) Key Dudley contact for concerns relating to an Adult Adult Safeguarding Alert or Concern	0300 555 0055 Mon – Fri 9am – 5pm If the abuse is also a crime such as assault, rape, theft or racial harassment, then you should contact the police on 0345 113 5000. Access to Adult Social Care Team on 0300 5550055 between 9.00am and 5.00pm, Monday to Friday	0300 555 8574. Emergency Duty Team

Validation

Signed

Date

We are committed to reviewing our policy and good practice on an annual basis. This document's next review is due 1st March 2026 using best practice from.....

<https://www.nspcc.org.uk/preventing-abuse/safeguarding/writing-a-safeguarding-policy/>